

# Emotional WellBeing Centre

## Client Charter and Agreement

The goal of Somatic Psychotherapy, Counselling and Kinesiology is to provide you, the client, with a safe environment to confidentially explore personal and relational issues either current or from the past, in a safe secure place.

As a qualified Somatic Psychotherapist, Counsellor and Kinesiologist I offer these services within the terms and conditions outlined and referenced in this document. A copy is provided to new and returning clients. Please sign below indicating your acceptance of these terms and conditions prior to or at our first consultation.

### Code of Ethics

I, Sue work within the ethical code of the Psychotherapy and Counselling Federation of Australia (PACFA) [www.pacfa.org.au](http://www.pacfa.org.au) and the Australian Kinesiology Association (AKA). This assures you of confidentiality and professional standards.

### Fees and Payment

Client session fees are \$130 for 50-55 minutes. Payment in full is required at each session. A full receipt will be given.

### Cancellation Policy

*To change or cancel an appointment, a minimum of 48-hours notice prior to the appointment time, is required or full payment is due.*

If an agreement has been made to schedule regular weekly or fortnightly appointments, 7 days notice would be appreciated.

### Accreditation and Health Insurance

I am a registered clinical member of PACFA and an accredited “extras” provider with some major health insurance providers for Kinesiology.

### Confidentially

Client confidentiality is maintained at all times.

In compliance with the Privacy Act and the ethical codes noted above, I may share de-identified information during discussions in my own supervision. I will also share this information where you give me permission to speak with someone else; or if ordered by a court, or I determine you are a danger to yourself or others.

### Issues or complaints

I welcome constructive feedback directly and would appreciate this. Also, you may register any complaints or issues you may have with PACFA [www.pacfa.org](http://www.pacfa.org) or AKA [www.kinesiology.org.au](http://www.kinesiology.org.au)

### Variations

Fees, terms and conditions may also vary reflecting the changing business environment. You will be given one month notice of any change.

### Privacy

Sue Dawson’s privacy policy is available on the website ([www.emotionalwellbeing.com.au](http://www.emotionalwellbeing.com.au))

Accepted: by *(Client)*

Accepted: *Sue Dawson*

.....  
Signature

.....  
Signature

Date: \_\_\_/\_\_\_/\_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_\_\_